



# EMPLOYMENT APPLICATION

*To be eligible for employment consideration, please fill out all information below.*

## ◆ PERSONAL DATA

Name (Last, First, Middle) \_\_\_\_\_ Date:    /    /

Social Security Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone (    ) \_\_\_\_\_ Message Phone (    ) \_\_\_\_\_

If employed, can you provide proof of U.S. citizenship?     Yes     No     N/A

Are you 18 or over?     Yes     No

Position(s) applying for \_\_\_\_\_

Referred by \_\_\_\_\_

### ***Equal Employment Opportunity and Affirmative Action Statistics***

**As a federal contractor, Farley & Son Inc. is required to track equal employment opportunity and Affirmative action statistics. The information requested below is required by state and federal Regulations and for affirmative action purposes and does not influence employment decisions.**

The following information is requested to be completed **VOLUNTARILY**. Failure to do so **WILL NOT** effect the application process.

**Sex** (Please Circle One) Male / Female

**Ethnicity** (please circle one): African American / Caucasian / Mexican / Spanish / Latin American / Native Asian / I do not wish to self-identify

## ◆ EDUCATION

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High School

Address

Dates attended

Degrees or diplomas

College/University

Address

Dates attended

Degrees or diplomas

Trade or technical training

Address

Dates attended

Degrees or diplomas

## ◆ MILITARY SERVICE

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Branch of Service

Dates of Service

Duties/special training

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## ◆ EMPLOYMENT HISTORY

Begin with most recent employer—attach additional sheet if needed.

<b>1. Employer</b>	Dates of employment	
Address		
City	State	Zip code
Phone (     )	Beginning salary	Ending salary
Title/duties		
Manager's Name		
Why did you leave?		

<b>2. Employer</b>	Dates of employment	
Address		
City	State	Zip code
Phone (     )	Beginning salary	Ending salary
Title/duties		
Manager's Name		
Why did you leave?		

<b>3. Employer</b>	Dates of employment	
Address		
City	State	Zip code
Phone (     )	Beginning salary	Ending salary
Title/duties		
Manager's Name		
Why did you leave?		

## ◆ PERSONAL DATA

Are you bondable?

Please list all motor vehicle violations.

## ◆ PERSONAL DATA

Have you been convicted of a crime (other than traffic violations) or been imprisoned during the last seven years? A conviction will not necessarily bar you from employment.  Yes  No

Explain

Names of friends or relatives that are employed by this company

Do you have any physical or mental disability that may limit your performance in the job you are applying for? If so, what can be done to accommodate you limitation?

## ◆ REFERENCES

List three professional references who are familiar with the quality of your work, have worked directly with you, have known you at least two years, and are not related to you.

### 1. Reference

Work phone ( )

Home phone ( )

Address

City

State

Zip code

Relationship

### 2. Reference

Work phone ( )

Home phone ( )

Address

City

State

Zip code

Relationship

### 3. Reference

Work phone ( )

Home phone ( )

Address

City

State

Zip code

Relationship

## ◆ SPECIAL SKILLS & QUALIFICATIONS